

# Planning for AP Exams

From College Board's Annual AP Report to the Nation

AP courses culminate in a suite of college-level assessments developed and scored by college and university faculty members as well as experienced AP teachers. AP Exams are an essential part of the AP experience, enabling students to demonstrate their mastery of college-level course work. Strong performance on AP Exams is rewarded by colleges and universities worldwide. More than 90 percent of four-year colleges and universities in the United States grant students credit, placement or both on the basis of successful AP Exam scores. But performing well on an AP Exam means more than just the successful completion of a course; it is the gateway to success in college. Research consistently shows that students who score a 3 or higher typically experience greater academic success in college and improved graduation rates than their non-AP student peers.

## AP Registration and Ordering:

- Please go to your College Board account select your AP course and change test order status to "**Yes**"
- Please return **CSP AP Registration form** and **CSP Permission Request Form** and **Payment** to Mr. Yagar by October 25, 2019

**Test Dates:** May 4-8 and May 11-15, 2020

**Fees:** The fee for each exam is \$94.

## Fee Reductions:

- If you are eligible for free/reduced lunch, CSP will pay your AP test fee. If you enroll the test and will not show up for test, CSP will charge \$40 per test from you for an Unused/canceled exam fee.
- Families having to pay for 4 or more exams will receive a \$30 discount.
- If you need additional financial assistance. Please contact Mr. Yagar ASAP.

## Payment:

Please make all checks payable to **CHESAPEAKE SCIENCE POINT CHARTER SCHOOL**. Record the student name and "AP" in the memo line. Payments should be taken to Mr. Yagar in the testing office.

## Payment Schedule:

Due date of payment and forms and enrolling test via your College Board account is **October 25, 2019**

## Unused/canceled exam fee:

\$40 per exam for:

- Exams canceled in AP Registration and Ordering after November 15 and by March 13 (11:59 p.m. ET)
- Exams that aren't taken and are indicated as unused

**Questions:** Contact Mr. Yagar at [tyagar@mycsp.org](mailto:tyagar@mycsp.org) or (443) 757-5277










Please keep this information for your reference.

## Dear AP Student:

You are scheduled to take your Advanced Placement Tests in the very near future. Please carefully review the information below. If you have questions or concerns, please contact Mr. Yagar in the testing office at [tyagar@mycsp.org](mailto:tyagar@mycsp.org).

Advanced Placement Tests will be given at CHESAPEAKE SCIENCE POINT CHARTER SCHOOL from May 4 - 14, 2020. Please see the attached AP Exam schedule. The length of AP tests varies by subject. Exams take approximately 3 – 3 ½ hours of ACTUAL TESTING TIME. Adding one 10-minute break between sections and time to distribute, collect and count materials results in morning AP exams ending around 11:55 a.m. **Students must make arrangements for transportation** to and from AP exams. Students taking the **afternoon exams will NOT BE FINISHED IN TIME TO RIDE THE AFTERNOON SCHOOL BUS.**









### What to Bring to the Exam Room

-  Several sharpened No. 2 pencils with erasers, for all responses on your multiple-choice answer sheet.
-  Pens with black or dark blue ink for completing areas on the exam booklet covers and for free-response questions in most exams.
-  Your six-digit school code. Home-schooled students will be provided with their state's or country's home-school code at the time of the exam.
-  A watch (in case the exam room does not have a clock that can be easily seen).
-  Up to two approved calculators with the necessary capabilities if you are taking the AP Biology, Calculus, Chemistry, Physics or Statistics Exams. Visit [www.collegeboard.org/ap/calculators](http://www.collegeboard.org/ap/calculators) to learn more about the calculator policy for each of these exams, and for a list of authorized calculators.
-  A ruler or straightedge only if you're taking an AP Physics Exam. Protractors are not allowed.
-  A government-issued or school-issued photo ID, and your AP Student Pack, if you do not attend the school where you are taking the exam.\*
-  Your Social Security number\*\* for identification purposes (optional). If you provide your number, it will appear on your AP score report.
-  If applicable, your SSD Student Accommodation Letter, which verifies that you have been approved for extended time or another testing accommodation.

\*Additional ID may be requested by authorized test centers outside the U.S.

\*\*Some colleges and universities use Social Security numbers as student identifiers when assigning AP credit or advanced placement for qualifying AP scores. While the College Board does not require you to provide your Social Security number, you may want to check with the college or university where you are sending scores to see if they prefer for you to provide a Social Security number on your AP Exam answer sheet.

### What NOT to Bring to the Exam Room

-  Electronic equipment (cell phone, smart phone, tablet computer, etc.), portable listening or recording devices (MP3 player, iPod, etc.), cameras or other photographic equipment, devices that can access the Internet, and any other electronic or communication devices.
-  Books, compasses, mechanical pencils, correction fluid, dictionaries, highlighters,† notes or colored pencils.†
-  Scratch paper; notes can be made on portions of the exam booklets or, for Chinese Language and Culture and Japanese Language and Culture, on scratch paper provided by the proctor.
-  Watches that beep or have an alarm.
-  Computers.†
-  Reference guides, keyboard maps or other typing instructions.
-  Clothing with subject-related information.
-  Food or drink.†

†Unless this has been preapproved as an accommodation by the College Board Services for Students with Disabilities office prior to the exam date.

## **Attendance, Arrival & Dismissal**

Students are not required to attend classes on the day(s) of their AP exam(s). Students will be marked “present” upon arrival at the scheduled exam. If a student decides not to take an exam due to illness on exam day, the student or parent must contact Ms. Yagar in the attendance office at [tyagar@mycsp.org](mailto:tyagar@mycsp.org) or (443) 757-5277 before the start of the exam. There will be an additional fee to take a make-up exam.

Morning exams: Students are required to arrive no later than 30 minutes prior to the exam. for the morning administration. Students should not ask to leave early if they finish before the end of the test, as their requests will be denied. Students planning to leave school after a morning exam need written parental permission and must check out through the attendance office. The attendance form attached may be used and turned in ahead of time.

Afternoon Exams: Students are required to arrive no later than 30 minutes prior to the exam: 11:30 a.m. for the afternoon exams. Most afternoon exams will not end until 4 p.m. Students will not be provided bus transportation beyond the regular daily bus schedule. **No student will be dismissed until an exam has officially ended.** Students should not ask to leave early if they finish before the end of the test, as their requests will be denied. Students who play a sport or have a job are responsible for informing coaches or employers of AP obligations and making arrangements accordingly.

*Students taking two exams on the same day should bring their lunch as there will not be enough time between exams to buy lunch!* All students should pack a water bottle and healthy snack – both labeled with the student’s first and last name to have during the break.

**The expectation is that students will remain engaged in regular attendance and rigorous course work for the remainder of the school year once their exams have been taken.**

Students are required to abide by the policies of both the College Board and CHESAPEAKE SCIENCE POINT CHARTER SCHOOL during the exam period. Any misconduct will be reported and could jeopardize AP Exam grades. If you decide not to take an exam, please inform Mr. Yagar as soon as possible prior to the test administration. Students should get a good night rest before the tests, and eat a nutritious breakfast.

Good Luck!

*Mr. Yagar*

CHESAPEAKE SCIENCE POINT CHARTER SCHOOL, School Testing Coordinator

[tyagar@mycsp.org](mailto:tyagar@mycsp.org)

**CHESAPEAKE SCIENCE POINT CHARTER SCHOOL**  
**AP Registration form 2019-2020**

Student's Name: \_\_\_\_\_ ID # \_\_\_\_\_

Student's email address: \_\_\_\_\_ Parent's email address: \_\_\_\_\_

Student's signature: \_\_\_\_\_ Parent's Signature: \_\_\_\_\_

Date	8:00 AM Exams	11:30 AM Exam
Monday 5/4	<input type="checkbox"/> US Government and Politics	
Tuesday 5/5	<input type="checkbox"/> Calculus AB <input type="checkbox"/> Calculus BC	
Wednesday 5/6	<input type="checkbox"/> English Literature and Composition	
Thursday 5/7		<input type="checkbox"/> Physics 1
Friday 5/8	<input type="checkbox"/> US History	

Date	7:30 AM Exam	11:30 AM Exam
Thursday 5/14	<input type="checkbox"/> World History	<input type="checkbox"/> Statistics

Please make checks payable to CSP and record the student's name and "AP" in the memo line.

Payment:

Total # of exams ordered: \_\_\_\_ x \$ 94 (fee per exam) = total due: \$ \_\_\_\_\_

Our family is eligible for free/reduced lunch. We've completed waiver form.

School Use Only
Check #: _____
Check amount: _____
Date Rec'd: _____

**CHESAPEAKE SCIENCE POINT CHARTER SCHOOL**  
**PERMISSION REQUEST FORM FOR**  
**AP EXAM LATE ARRIVAL/EARLY DISMISSAL**

_____ Student Name (please print)	
_____ Grade	_____ Student ID #

The Board of Education has determined that students taking AP Exams may be excused from their regularly scheduled classes on the day of the exam to allow students the time necessary to concentrate on preparing for their exam(s). This means that a student scheduled for a morning exam could leave on early dismissal after the exam. Students would be marked “present” for these times with a code of “SA: school activity”.

Please return the form to Mr. Yagar in the Attendance Office ASAP.

Write in the name of the exam the student is taking and check either the early dismissal or late arrival column. If more than one exam is being taking, complete the appropriate area for each exam.

Parent/guardian and student should sign the form below.

DATE	Time of Exam	Exams being taken:	Early Dismissal
<b>Week 1</b>			
Mon 5/4	Morning: 8:00 a.m.	<input type="checkbox"/> US Government and Politics	
Tues 5/5	Morning: 8:00 a.m.	<input type="checkbox"/> Calculus AB <input type="checkbox"/> Calculus BC	
Wed 5/6	Morning: 8:00 a.m.	<input type="checkbox"/> English Literature and Composition	
			<b>Late Arrival</b>
Thurs 5/7	Afternoon 11:30 am	<input type="checkbox"/> Physics 1	
			<b>Early Dismissal</b>
Fri 5/8	Morning: 8:00 a.m.	<input type="checkbox"/> US History	

DATE	Time of Exam	Exams being taken:	Early Dismissal
<b>Week 2</b>			
Thurs 5/14	Morning: 7:30 a.m.	<input type="checkbox"/> World History	
			<b>Late Arrival</b>
Thurs 5/14	Afternoon 11:30 am	<input type="checkbox"/> Statistics	

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Parent / Guardian Name (printed)